

Johnson Heights Church

Communicable Disease Prevention Plan

July 26, 2021

With the long-term presence of COVID-19 and seasonal cold & flu all staff, volunteers, and guests are expected to self-manage for the benefit of all community members. This plan will be updated as changes are necessary. Staff will be informed and required to communicate to their ministry the most updated copy of the Communicable Disease Prevention Plan and current orders/guidelines from public health.

- A. **Physical Distancing:** Plan all indoor events/meetings to allow for 1 metre distancing and consider the flow of guest, volunteer, and staff. Use floor markings when necessary. All speakers and worship team must be 3 meters from guests during meetings of more than 12 individuals. Assign Occupancy limits of spaces used/rented.
- B. **Masks:** Please wear masks as per public health recommendations. When serving vulnerable persons, wearing of masks are strongly encouraged in order to protect the person(s) being served.
- C. **Hygiene:** Wash hands regularly, avoid touching your face, and provide alcohol based hand rubs (ABHR) for meetings if handwashing is not possible. Post handwashing signs in restrooms. Cover your mouth and nose with a disposable tissue or the crease of your elbow when you sneeze or cough. Please do not share food, drinks, utensils, and so forth. Avoid handshaking.
- D. **Sick:** If anyone is sick, they should stay home even if the symptoms are mild. Even if anyone is scheduled to attend and they start to feel unwell before the meeting, they should cancel. Health Check signs should be posted at all entrances.
- E. **Travel:** When more than one household is traveling together ensure proper ventilation during drive time. Masks are encouraged if a 2 metres separation is not possible.
- F. **Cleaning:** Clean all areas regularly and increase cleaning intervals when mass gatherings are taking place, with special attention to high touch areas. If more than one service takes place in one day, ensure the space is empty for cleaning and airing out.
- G. **Food/Drink:** When preparing food and drink for gatherings mask wearing is encouraged.
For non-self-serve settings (preferred):
 - a. Servers are encouraged to wear masks, avoid touching their face, and wash their hands.
 - b. Provide a buffer between the guest and food so they are not standing over it, when possible, have sneeze guards.
 - c. Plate/mug/glass will be picked up by server and filled before handed over to the guest. Utensils and other small items will be pass over as needed. Server is to avoid physical contact when handing over items.For self-serve settings:
 - a. Start the self-serve with hand washing/sanitization.
 - b. Clean all serving utensils or containers touched by guest regularly.
 - c. Provide a buffer between the guest and food so they are not standing over it, when possible, have sneeze guards.
 - d. Ensure plates, glasses, and utensils can be picked up by the guest without touching the rest.
- H. **Community Items:** Avoid having guests pass items from one to another:
 - a. **Offering:** use a hands-free drop box method (no passing of the offering bag)
 - b. **Communion:** use [Prefilled Communion Cups with Wafers](#) only and do not pass the trays
 - c. **Bulletins:** can be handed out by ushers/greeters if they keep their hands clean and avoid touching their face.
 - d. **Displays and book signing:** Hands should be washed/sanitized before touch anything. Great care should be taken to avoid coughing/sneezing on the items.
 - e. **Library:** returned books are not shelved until after the library is closed.
- I. **Baptism:** Can take place in a chlorinated pool or in a river/lake/ocean.
- J. **Ventilation:** Ensure there is always proper ventilation.
- K. **Employee care:** All employees may work from home if unwell and qualify for sick pay per JHC employment agreement. Employees also qualify for paid leave if necessary for the COVID-19 vaccine. All employees are encouraged to keep up to date with other communicable disease vaccines such as a yearly influenza vaccine.